

**2023 Nashville and Davidson County Participatory Budget Committee
Meeting of April 1, 2023**

Meeting was called to order by Chair Pastorek at 1:03 PM.

- Chair Pastorek opened the floor to discuss old business
 - At-Home Reflection
 - Motion as made, seconded, and carried to accept the Minutes of 03/09/2023, 03/18/2023, and 03/23/2023
- Fabian Bedne provided the following updates:
 - While Fabian Bedne is recovering from surgery, all emails should be directed to Quinta Martin (quintamartin@aol.com) and pb@nashville.gov
 - Tiara Thomas is a Community Outreach Liaison in the Mayor's office and will be monitoring the Participatory Budgeting in Fabian's absence
 - Let Tiara Thomas know of any community meetings or other engagement opportunities
 - Two (2) Summer interns will work with the PB Committee
 - The informational flyer has been translated into various languages spoken in Nashville and can be found on the website
 - The website was updated to include approved minutes and meeting videos
 - English and Spanish information fliers are available to hand out and post in neighborhoods
 - Budget Delegates are needed (at least one per Council District); encourage anyone interested to sign-up online by May 1
 - Will participate in a half-hour interview with Fabian
 - Those selected will convene June 1 with Legal and Finance training one week before
 - In March, Fabian and Quinta attended various meetings and events to share information about the Participatory Budget Process
 - SE Easter event
 - N2N Conference
 - ConeXion Americas Open House
 - Greater Nashville Health Disparities Coalition
 - Comprehensive Health Center
 - Glenclyff Neighborhood Association
 - Metropolitan Action Commission Wellness Conference
 - A discussion was had regarding Trusted Community Partners (TCPs) and engaging their participation in this process
 - TCPs shall receive a stipend for their participation and will be provided clear expectations and deliverables required to complete the scope of activities
 - Scope of activities is to commence as soon as participating TCPs are identified and will include:

- Holding two (2) informational and idea collection sessions (may be in-person and virtual)
 - Send a minimum of two (2) e-blasts to the TCP’s constituency
 - Promote the process and include a link to nominate projects on TCP’s website or Facebook page
 - Provide a link to nominate projects on the TCP’s social media throughout the month of May
 - Display signage and flyers promoting the Participatory Budget Process in the TCP’s office or location of its place of business
 - Send a minimum of two (2) e-blasts to TCP’s constituency encouraging voting on proposals in the Participatory Budget Process
 - Include ballot information and a link to vote on the TCP’s website or Facebook page
 - Provide the link to vote on TCP’s social media throughout the month of November
 - Display signage and flyers promoting the Participatory Budget Process ballot, options for method of voting, and voting deadline at the TCP’s office or location of its place of business
- Each subcommittee shared its progress on reviewing the 2022 Guidelines
 - **Community Engagement Subcommittee** shared its comments to the language and a conversation was had regarding a request that Metro hire an organizer
 - After discussion of the matter, it was deemed that the local TCPs would serve in that role
 - There was discussion about allocating \$100,000 for ten (10) grants to the TCP participants
 - There was a question and discussion about how SVIs play into the TCPs
 - **Rules and Regulations Subcommittee** shared the progress it had made in its initial meeting and would need additional time to continue reviewing the Guidelines
 - **Eligibility and Selection Subcommittee** discussed its progress and touched on project eligibility and causes
 - **Voting Subcommittee** discussed its progress and discussed how voting and SVIs will overlap, and shared that looked at voting and SVIs by overlaying a voting map of Davidson County and seeing what that overlap may be
 - Fabian shared that the libraries have already agreed to be voting locations
 - It was asked whether Community Centers would be an option
 - There was an inquiry whether poll watchers will be necessary
 - **Proposal Development Subcommittee** shared it was still reviewing the Guidelines
- Each subcommittee then broke into individual groups for further review and discussion of pertinent guidelines
- At 2:45 PM the Steering Committee reconvened
 - Each subcommittee shared it would need additional time to review, discuss, and recommend changes to the Guidelines

- Community Engagement Subcommittee shared that it had decided of the \$100,000 to be allocated to the TCPs, rather than have ten (10) \$10,000 grants, the subcommittee was recommending twenty (20) \$5,000 grants with one-half of the grant being paid upon selection of the TCP, and the other half of the grant being paid when deliverables are fulfilled
 - After discussion by the Steering Committee, a motion was made, seconded, and carried to accept the Community Engagement Subcommittee's recommendation
- Meeting was adjourned at 3:02 PM.